

English 102  
Ms. Voyles  
Spring 2022  
Course Syllabus

*Course Overview:*

ENG 102 (College Composition II) focuses on research paper writing with emphasis on adopting and logically arguing a position, narrowing and supporting a thesis statement, developing effective research techniques, accurately documenting sources with conventional format, and recognizing the particular needs of an audience.

*Purposes of this Course:*

As with English 101, improving writing is obviously the purpose of this course, but that is a complicated affair, not easily reduced to a set of course objectives. Good writing is writing that fully conveys your intelligence, organizational skills, imagination, sensitivity, moral character, sense of humor, and your ear for language, among other things. These are not easily taught. However, you can reasonably expect to improve your writing if you apply yourself to doing so.

More specifically, English 102 is a research-oriented writing course; therefore, much of the reading will be material you find for yourself. You will incorporate some of this material into your own writing to produce documented research papers following MLA format.

*Core Values:*

This course abides by the Core Values espoused by Parkland College: Honesty and Integrity, Fairness and Just Treatment, Responsibility, Multiculturalism, Education, and Public Trust. Essentially, these values set guidelines for how I should treat you and how you should treat each other and me. Failure to be respectful of one another or to maintain ethical behavior will not be tolerated.

*Instructor Email*

dvoyles@cusd301.org

*Instructor Website*

<http://msvoylesenglish.weebly.com>

*Course Materials:*

1. A notebook and folder or binder
2. Writing utensils
3. Computer access with printing access
4. Digital Storage (flash drive / cloud)
5. Positive attitude!

*Grades:*

100 – 90	A
89 – 80	B
79 – 70	C
69 – 60	D
59 – 0	F

*Course Work:*

- ✓ 5 Essays
- ✓ Annotated Bibliographies
- ✓ In-class writing assignments
- ✓ Peer Reviews
- ✓ Class participation
- ✓ Presentations
- ✓ Research Essay (serves as Final Exam grade)

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Major Assignments & Due Dates:

1. Expository Paper Due 2/28
  - A 1,000 – 1,400 word essay describing the controversial issue
  - Citing 5 sources within the paper
  - Obviously include citations and Works Cited page
  
2. Annotated Bibliography Due 3/8
  - A list of a minimum of 10 sources that you have looked at during your research
  - Include annotations
  
3. Counter Argument Due 3/16
  - A 500 – 1,000 word essay describing the points of the other side, the counter-argument
  - Obviously include citations and Works Cited page
  
4. Outline Due 3/23
  - A 4 – 6 page outline indicating the working thesis statement and evidence to be used within the research essay
  - Obviously include citations and Works Cited page
  
5. Final Research Paper Due 4/22
  - The major essay for the course is this extended, documented, argumentative research paper of 3,300 – 4,500 words.
  - Includes:
    - Title page
    - Outline
    - the essay
    - Works cited page
  
6. Presentation Beginning on 4/28
  - 10 – 20 minute presentation about your topic

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*Course Expectations*

- Work Ethic & Time Management
  - Complete all assignments by the deadline
  - Participate in discussions
- Maturity & Respect
  - Critical thinking – beyond the surface level
    - Rationally and thoroughly evaluating ideas and concepts through authentic research and reading
  - No demeaning comments about others or their ideas
- Responsibility
  - Attend class
    - Missing class means missing key instructional time
  - Make arrangements for missed assignments or notes when absent
    - Any assignments (including essays) must be turned in before the pre-arranged absence. Assignments turned in after the pre-arranged absence are late.
    - For *pre-arranged absences*, arrangements must be BEFORE the absence (preferably several days in advance).
- Communication
  - This course will have the same communication expectations of a college course. Thus, communication with the instructor must be made by the student, not the parent.

*Course Policies*

- All written assignments are to be typed and adhere to the MLA essay format.
- All written assignments are to be submitted online (Google Classroom or Turnitin) by the specified time.
- All assignments (that are not specified to be submitted online) are due at the beginning of the class period.
- If a student is absent when a written assignment is due, the assignment must be submitted online by the specified deadline or emailed to me by 3:15 pm.
- An assignment will be late if it is not submitted by the time deadline. If you are experiencing internet issues, you need to let me know before the deadline – not after it has passed.
- Late assignment receive a 50 % deduction.
- Cheating and plagiarism on assignments is a serious matter. Please see the attached Academic Honesty Contract for a more thorough explanation.

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Academic Honesty Contract

According to the Tuscola CUSD 301 District Handbook (Section 6.50.8) and Parkland Community College's Student Policy and Procedures:

Academic Honesty can be broadly defined as performing academic work without cheating, fabrication, plagiarism, or unauthorized collaboration. Definitions include, but are not limited to:

- a. *Cheating*: Using or attempting to use unauthorized materials, information, or study aids in any academic activity. Submitting as one's own work term papers, homework, and examinations that are not one's own work or for which a student received unauthorized help. Copying the work of another, or allowing another to copy one's own work, without proper acknowledgment.
- b. *Fabrication*: Falsifying or inventing any information or citation in an academic activity.
- c. *Plagiarism*: External information borrowed and directly quoted must be indicated by use of quotation marks, and any changes, omissions, or addition to the direct quotation must be shown in bracket, and the source documented. All cited external information that has been paraphrased and summarized must also be documented.
- d. *Unauthorized Collaboration*: Work submitted to fulfill an assignment not specifically identified as a group activity must be substantially the work of the author. Instructors should provide guidelines to students to maintain the academic integrity of these collaborative activities.

You should be aware that you have committed plagiarism when you:

- Do not properly acknowledge / cite / document a source of information
- Use phrases, quotes, or ideas that are not your own
- Paraphrase the work of another even though you may have changed the wording or syntax
- Use facts or data not considered common knowledge
- Submit a paper from an essay service or agency even though you may have paid for it
- Submit a paper written by another person even though he or she may have given you permission to use it

*Potential Consequences of a Violation of Academic Honesty*

- Notification of incident to parents, principal, and applicable advisors & coaches
- Teacher / student conference
- Additional assignments to reeducate the nature and negative consequences of academic dishonesty
- Resubmission of the assignment for a reduced grade
- Failing grade for that assignment
- Failure of the course

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----- Please Return to Ms. Voyles

*Student Understanding and Acknowledgement*

I understand this is a college course with a college workload.

I understand that I will be held to college expectations and standards.

I understand and agree to abide by the English 102 course policies.

I understand that communication with the instructor must be made by the student, not the parent, in a similar fashion to college courses.

I am aware of the serious nature of cheating and plagiarism.

I will not use or submit someone else's work without accurate acknowledgement.

I will not misrepresent someone else's work as my own.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date \_\_\_\_\_

*Parent/Guardian Understanding and Acknowledgement*

I understand this is a college course with a college workload.

I understand my student will be held to college expectations and standards.

I understand and agree to abide by the English 102 course policies.

I understand that communication with the instructor must be made by the student, not the parent, in a similar fashion to college courses.

I am aware of the serious nature of cheating and plagiarism.

I am aware that my student has agreed to not use or submit someone else's work without accurate acknowledgement or not misrepresent someone else's work as his/her own.

I understand the consequences of plagiarism.

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_